

## **Sanford V. Berg Annual Teaching Award: Application Rules and Evaluation**

(Adopted by Faculty Vote; April 20, 2022)

Sandy Berg funded an annual teaching award beginning in the academic year 2021-22. The structure and intent of the award is described in this write-up:

*The Sanford V. Berg Teaching Award recognizes excellence in economic education. Sanford (Sandy) retired from the Economics Department in 2013 after forty-two years of teaching. Sanford was the University Teacher/Scholar of the Year 1998-99 and was the recipient of a number of other departmental, college, and university awards.*

*This award is to be made annually to a faculty member who makes outstanding contributions to instruction, research supervision, professional development and career placement, or other similarly important areas of education. Preference should be given to junior faculty in the Assistant Professor or Lecturer rank.*

*The award is to be made at the end of each academic year and is to be based primarily on distinction over the previous twelve months. Previous teaching activities and achievements may be considered, especially when establishing sustained excellence.*

*Each recipient will receive a \$1,000 award.*

**Eligibility:** Any economics faculty member can apply (excepting evaluation committee members), though non-tenured faculty will be given priority in determination of the recipient.

**Application:** The deadline for the application will be in May, with specific date announced. An application must be submitted to the department chair. The award will be announced soon after.

The award is based on teaching activities under the applicant's regular assignment for the relevant academic year. Advising and mentoring constitute teaching activities. Any teaching beyond the normal assignment (e.g., summer/executive) is not considered.

The application should include: (i) list of courses taught and enrollment numbers (of students receiving a grade) for assigned courses for the relevant academic year; (ii) course evaluation summaries; (iii) syllabi; (iv) recent vitae; and (v) summary of other teaching activities and any additional materials the applicant would like to provide.

**Evaluation:** The award is determined by a committee consisting of the department chair and two faculty members appointed by the chair. At least one of the appointed faculty must have tenure. One of the appointed faculty is designated to chair the committee. The length of committee appointment is open. Committee members may not apply for the award.

